

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 3, 2013

7:00 P.M. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PRESENTATIONS, PUBLIC HEARINGS, AND REPORTS
 - A. Presentations
Staff: Rick Nakano, Assistant Superintendent of Business Services, Nancy Mefford, Executive Director of Business Services - Budget Presentation
 - B. Public Hearings
Proposed Annual Budget 2013-14 (copies of the proposed budget were available for public inspection August 26 through September 3, 2013, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).
 - C. Reports and Information Items
Staff: Kelly McAmis, Assistant Superintendent of Secondary Education and Sara Wescott, Assistant Superintendent of Elementary Education – First Day of School Report
4. ADMINISTRATION
 - A. Mobile Health Care Services Agreement – Children’s Hospital of Orange County Mobile Clinics.
5. PROGRAMS AND INSTRUCTION
 - A. Catapult Learning West, LLC
 - B. College Board Early Participation Program PSAT/NMSQT
6. BUSINESS
 - A. Annual Budget Report 2013-14
 - B. Resolution No. 9 – Appropriation of New Income
 - C. Resolution No. 10 – Budget Transfers
 - D. Resolution No. 11 – Establishment of Gann Appropriations Limit
 - E. Statement of Clarification to Resolution No. 6 - Issuance and Sale of General Obligation Bonds 2010 Election, Series C
 - F. Renewal of Agreement for Liability Claims Administrator
 - G. Renewal of Agreement for Pharmacy Benefits Services
 - H. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/03/13-1
 - Employ
 - Extra Duty
 - Independent Contractors: N. Frey, Ph.D.; Rossier Educational and Mental Health Enterprises; G. Salazar; J. Yalden, International
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations
 - Retirement
 - Miscellaneous
 - Change in Assignment
 - Conference Attendance

- continued

B. Classified Personnel Report No. 09/03/13-2

Employ

Regular

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Demotions

Increase/Decrease

Promotions

Working Out of Class

8. CLOSING

A. Discussion

B. Future Meetings

C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
George West, President	_____	_____	_____
Lan Q. Nguyen, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Bao Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
 <u>Student Representative to the Board</u>			
Frank Valenzuela	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting August 20, 2013

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of August 20, 2013.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular Board Meeting of August 20, 2013, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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3. PRESENTATIONS, PUBLIC HEARINGS, AND REPORTS

A. Presentations

Public:

Staff: Rick Nakano, Assistant Superintendent of Business Services and Nancy Mefford, Executive Director of Business Services – Budget Presentation

B. Public Hearings

Proposed Annual Budget 2013-14 (copies of the proposed budget were available for public inspection August 26 through September 3, 2013, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).

D. Reports and Information Items

Staff: Kelly McAmis, Assistant Superintendent of Secondary Education and Sara Wescott, Assistant Superintendent of Elementary Education – First Day of School Report

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

Agenda Item 4 - A: Mobile Health Care Services Agreement – Children’s Hospital of Orange County Mobile Clinics

Children’s Hospital of Orange County (CHOC) Mobile Clinics provide health care services to students in the district. Mobile health care services provided under this Agreement include treatment of asthma care and minor medical conditions, acute and well-child physical examinations, adolescent services, immunizations, appropriate medical referrals for follow-up care, and written prescriptions, which may or may not include dispensing medication.

It is recommended that the Board approve the Services Agreement between Children’s Hospital of Orange County and the Garden Grove Unified School District, which provides treatment of asthma care and minor medical conditions, acute and well-child physical examinations, adolescent services, immunizations, appropriate medical referrals for follow-up care, and written prescriptions, which may or may not include dispensing medication at no cost, to qualified students residing within the Garden Grove Unified School District.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the Services Agreement between Children’s Hospital of Orange County and the Garden Grove Unified School District, which provides treatment of asthma care and minor medical conditions, acute and well-child physical examinations, adolescent services, immunizations, appropriate medical referrals for follow-up care, and written prescriptions, which may or may not include dispensing medication at no cost, to qualified students residing within the Garden Grove Unified School District.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

A. Catapult Learning West, LLC

B. College Board's Early Participation Program PSAT/NMSQT

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Catapult Learning West, LLC

Section 1120 of Title I, Part A of the Elementary and Secondary Education Act, requires districts to provide eligible resident children attending private elementary and secondary schools within district boundaries with Title I services or other benefits that are equitable to those provided to eligible public schools.

Catapult Learning West, LLC provides non-public schools in the district attendance area with teacher professional development and small group student interventions. The district seeks to enter into an agreement with Catapult Learning West, LLC for these services on an as-needed basis with the following non-public schools: Ari Guiragos Minassian, Bethel Baptist, Blessed Sacrament, King of Kings, Orange Crescent, Orangewood Academy, St. Anne, St. Barbara, St. Callistus, St. Columban, St. Paul's Lutheran, and St. Polycarp.

It is recommended that the Board grant permission to enter into an agreement with consultant Catapult Learning West, LLC during the 2013-14 school year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education granted permission to enter into an agreement with consultant Catapult Learning West, LLC during the 2013-14 school year.

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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: College Board Early Participation Program PSAT/NMSQT

The College Board Early Participation Program is an initiative to support the involvement of all students in the process of preparing for college at an earlier age. Students' earlier involvement in the PSAT/NMSQT program will also expose them to a wealth of college planning and preparation tools.

The College Board supports this initiative by providing districts with access to additional savings when districts engage at least one grade of pre-junior students in taking the PSAT/NMSQT. The College Board Early Participation Program will serve up to 3,800 district students at a rate of \$14.00 per student for the 2013-14 school year. This rate is further reduced by 25 percent for all students enrolled in 10th grade. If approved, the district would offer this Early Participation Program to 10th grade students in the 2013-14 school year.

It is recommended that the Board grant permission to offer the College Board Early Participation Program PSAT/NMSQT to district 10th grade students, at a total cost of \$39,900.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education granted permission to offer the College Board Early Participation Program PSAT/NMSQT to district 10th grade students, at a total cost of \$39,900.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Annual Budget Report 2013-14
- B. Resolution No. 9 – Appropriation of New Income
- C. Resolution No. 10 – Budget Transfers
- D. Resolution No. 11 – Establishment of Gann Appropriations Limit
- E. Amendment to Resolution No. 6 - Issuance and Sale of General Obligation Bonds 2010 Election, Series C
- F. Renewal of Agreement for Liability Claims Administrator
- G. Renewal of Agreement for Pharmacy Benefits Services
- H. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Annual Budget Report 2013-14

Education Code Section 42127(a) requires each school district to adopt a budget and file with the county superintendent of schools on or before the first day of July of each year.

The Local Control Funding Formula (LCFF) has replaced the long-standing Revenue Limit Calculation for the 2013-14 Adopted Budget. The LCFF creates base, supplemental, and concentration grants in place of Revenue Limits and most state categorical programs. Until the LCFF is fully implemented, we will receive roughly the same amount of funding as we did with the Revenue Limit Calculation in 2012-13 plus an additional amount each year to bridge the gap between our targeted LCFF funding level and our previous year funding level. Full implementation is expected by 2020-21. The grade level funding of the LCFF is shown below. The LCFF will use prior year ADA of 46,456 for K-12 due to declining enrollment.

Grade Level	Base	Base + 2013-14 COLA (1.565%)	Base Grade Span Adjustments
Grades K-3	\$6,845	\$6,952	\$723 (10.4%)
Grades 4-6	\$6,947	\$7,056	
Grades 7-8	\$7,154	\$7,266	
Grades 9-12	\$8,289	\$8,419	\$219 (2.6%)

The proposed budget has been available for public inspection from August 26 through September 3, 2013. The Annual Budget contains statements of revenue, expenditure, and changes in balances in the following funds:

- | | |
|---------------------------------|--|
| General Fund (#01) | Building Fund (#21) |
| Adult Education Fund (#11) | Capital Facilities Fund (#25) |
| Child Development Fund (#12) | School Facilities Fund (#35) |
| Cafeteria Account (#13) | Special Reserve Fund-Capital
Projects (#40) |
| Deferred Maintenance Fund (#14) | Self Insurance Fund (#67) |

In submitting the 2013-14 September Adopted Budget, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

It is recommended that the Board adopt the Annual Budget Report for 2013-14 (Board Report 9/3/13-3) and authorize its filing with the Orange County Superintendent of Schools.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted the Annual Budget Report for 2013-14 (Board Report 9/3/13-3) and authorized its filing with the Orange County Superintendent of Schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Resolution No. 9 – Appropriation of New Income

Education Code Section 42602 permits the budgeting and use of new income to finance expenditures for the 2012-2013 fiscal year. Budget increases are necessary to account for differences between the district's actual expenditures for 2012-2013 and the approved budget for that year.

It is recommended that the Board adopt Resolution No. 9 which authorizes increases to reflect additional income received and expended in the 2012-13 year in excess of the amount in the Board-approved operating budget for that year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 9 which authorizes increases to reflect additional income received and expended in the 2012-13 year in excess of the amount in the Board-approved operating budget for that year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – C: Resolution No. 10 – Budget Transfers

Education Code Section 42600 requires that budget expenditures not exceed the amounts appropriated in each major classification. These transfers are necessary to account for changes that reconcile differences between the district's actual expenditure for 2012-2013 and the approved operating budget for that year.

It is recommended that the Board adopt Resolution No. 10 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 10 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – D: Resolution No. 11 – Establishment of Gann Appropriations Limit

Article XIII B of the California Constitution places various limitations on the fiscal powers of the state and each local government.

Government Code Section 7910 requires that the governing body of each local jurisdiction annually adopt a resolution establishing its estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

The calculations of the actual 2012-13 and estimated 2013-14 appropriations limits have been made based on formulas provided by the Superintendent of Public Instruction. Documentation used in the determination of the appropriations limit is attached to the resolution and has been available to the public in the Office of Business Services, in accordance with Education Code Section 42132.

It is recommended that the Board adopt Resolution No. 11 which recalculates the district's 2012-13 appropriations limit and establishes the 2013-14 appropriations limit.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 11 which recalculates the district's 2012-13 appropriations limit and establishes the 2013-14 appropriations limit.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 3, 2013

6. BUSINESS

Agenda Item 6 – E: Statement of Clarification to Resolution No. 6 - Issuance and Sale of General Obligation Bonds 2010 Election, Series C

Resolution No. 6 authorizing the Issuance and Sale of General Obligation Bonds 2010 Election, Series C was approved by the Garden Grove Unified School District Board of Education on July 16, 2013. In order to ensure the Board's direction that no Capital Appreciation Bonds be used in the future sale of district General Obligation Bonds, the following statement will be forwarded to the Orange County Board of Supervisors for consideration at their Board meeting to be held on September 17, 2013: "*The district shall not issue Capital Appreciation Bonds to refinance current interest bonds.*"

It is recommended that the Board approve the statement of clarification to Resolution No. 6 - Issuance and Sale of General Obligation Bonds 2010 Election, Series C, and that said statement be forwarded to the Orange County Board of Supervisors for consideration at their Board meeting to be held on September 17, 2013.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the statement of clarification to Resolution No. 6 - Issuance and Sale of General Obligation Bonds 2010 Election, Series C, and that said statement be forwarded to the Orange County Board of Supervisors for consideration at their Board meeting to be held on September 17, 2013.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 3, 2013

6. BUSINESS

Agenda Item 6 – F: Renewal of Agreement for Liability Claims Administrator

AdminSure has served as the district's auto and general liability claims administrator since October 1, 1988. The company has been responsive to district needs and has satisfactorily dealt with claimants and their representatives. Coverage reviews have been timely, and claims have been resolved expeditiously and fairly. AdminSure is requesting to extend the current claims administration agreement for one additional year, from October 1, 2013, through September 30, 2014, under the same terms, conditions, and fee as provided during the 2012-13 year.

It is recommended that the Board approve the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2013, through September 30, 2014, at a cost of \$15,600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2013, through September 30, 2014, at a cost of \$15,600.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 3, 2013

6. BUSINESS

Agenda Item 6 – G: Renewal of Agreement for Pharmacy Benefits Services

On September 20, 2011, the Board approved a three-year agreement with American Health Care (AHC) which has provided pharmacy benefits administration services since 1999. They also serve as an excellent pharmacy healthcare resource in clinical pharmacy management, plan design, and provision of educational workshops. American Health Care is requesting to renew the agreement for the remaining term offering deeper discount rates with average wholesale prices for brand or generic products, and a decrease from \$2.50 to \$1.50 for paper claims administration fee per prescription. There is an overall decrease in the payment structure. All other pricing, terms and conditions remain the same.

It is recommended that the Board approve the renewal of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2013, through September 30, 2014.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved the renewal of the agreement with American Health Care for pharmacy benefit
management and clinical pharmacy management services from October 1, 2013,
through September 30, 2014.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 3, 2013

6. BUSINESS

Agenda Item 6 – H: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$3,332,859.56

On motion of Trustee _____, seconded by Trustee _____ and _____ the Board of Education approved: New Purchase Orders Numbers: H72A0040, H72A0104 through H72A0115, H72A0117, H72A0118, H72A0119, H72C0046, H72C0054, H72C0059, H72C0065 through H72C0081, H72L0002, H72M0004, H72M0010, H72M0026, H72R0219, H72R0364, H72R0445, H72R0448 through H72R0496, H72R0498 through H72R0509, H72R0511 through H72R0536, H72W0175, H72W0221, H72X0136, H72X0161, H72X0205 through H72X0238; Changed Purchase Order Numbers: G72M0239, G72X0554, H72A0048, H72R0087, H72R0358, H72R0441, H72X0020, H72X0200, H72X0201; Canceled Purchase Order Number: H72A0116 totaling \$3,332,859.56.
Check Numbers: 24946 through 24986, 286089 through 286265, totaling \$6,391,981.37.
Grand Total: \$9,724,840.93.

Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	407,435.34
	Contracts, Rents & Leases		19,414.50
	All Other		<u>411,528.39</u>
	Total General Fund	\$	838,378.23
Fund #11	Adult Education	\$	794.00
Fund #14	Deferred Maintenance		17,805.30
Fund #21	GO Bond - Series A		1,089,903.96
Fund #22	GO Bond - Series B		2,775,006.68
Fund #68	Workers' Compensation		178,854.49
Fund #69	Health & Welfare Employee Benefits		1,237,747.88
Fund #82	Comp. Liability		999.00
	Cafeteria Fund		<u>252,491.83</u>
	Total Other Funds	\$	5,553,603.14
	Total Checks		\$ 6,391,981.37

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 3, 2013

7. PERSONNEL

A. Certificated Personnel Report No. 09/03/13-1

Employ

Extra Duty

Independent Contractors: N. Frey, Ph.D.; Rossier Educational and Mental Health Enterprises;
G.Salazar; J. Yalden, International

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirement

Miscellaneous

Change in Assignment

Conference Attendance

B. Classified Personnel Report No. 09/03/13-2

Employ

Regular

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Demotions

Increase/Decrease

Promotions

Working Out of Class

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: September 17, 2013
 October 1, 2013

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.