Garden Grove Unified School District
K-12 BTSA Induction

Request for Reassignment Policy

Policy:
If at any time the match between the Participating Teacher and Support Provider is perceived as being unsuccessful, this match may be revised.

Procedures:
Using the attached Flow Chart as a guideline, the GGUSD BTSA Induction Program will utilize the following protocol:

1. It is the responsibility of the Support Provider or Participating Teacher to inform the program of a mismatch.

2. A Participating Teacher or a Support Provider may make a request for a new match at any time to the Program Supervisor or Director of K-6 or 7-12 Instructional Services.

3. Upon receipt of a request for a new match, the program leadership secures confidential information from both the Participating Teacher and Support Provider. Efforts will be made to maintain the relationship and resolve issues.

4. The program leadership implements a resolution plan for the existing match. The program leadership will monitor the resolution plan agreed to between the Participating Teacher and Support Provider.

5. If the resolution plan is unsuccessful, a new pairing will be made.

The above policy and procedures were carefully considered and the following reassignment has been recommended and approved by the GGUSD BTSA Induction Program.

Participating Teacher: _____ _____
Print Name Signature

Current Support Provider: _____

New Support Provider: _____

Approved by: _____ _____
BTSA Supervisor Director of K-6 or 7-12 Instructional Services

Effective Date of Reassignment: _____

Notes and/or Comments:

Note: Distribute copies of this completed from to all parties involved.